

**UC San Diego**

**Authorization of Background Investigation**

I have carefully read and understand this Disclosure and Authorization form and the attached summary of rights under the Fair Credit Reporting Act. By my signature below, I consent to preparation of background reports by a consumer reporting agency such as HireRight, Inc. ("HireRight") and/or the California Department of Justice ("DOJ"), and to the release of such background reports to UC San Diego and its designated representatives and agents, for the purpose of assisting UC San Diego in making a determination as to my eligibility for employment (including independent contractor assignments, as applicable), promotion, retention or for other lawful employment purposes. I understand that if UC San Diego hires me or contracts for my services, my consent will apply, and UC San Diego may, as allowed by law, obtain additional background reports pertaining to me, without asking for my authorization again, throughout my employment or contract period from HireRight and/or other consumer reporting agencies.

I understand that information contained in my employment or contractor application, or otherwise disclosed by me before or during my employment or contract assignment, if any, may be used for the purpose of obtaining and evaluating background reports on me. I also understand that nothing herein shall be construed as an offer of employment or contract for services.

I hereby authorize all of the following, without limitation, to disclose information about me to the consumer reporting agency and its agents: law enforcement and all other federal, state and local agencies, learning institutions (including public and private schools, colleges and universities), testing agencies, information service bureaus, credit bureaus, record/data repositories, courts (federal, state and local), motor vehicle records agencies, my past or present employers, the military, and all other individuals and sources with any information about or concerning me. The information that can be disclosed to the consumer reporting agency and its agents includes, but is not limited to, information concerning my employment and earnings history, education, credit history, motor vehicle history, criminal history, military service, professional credentials and licenses.

By my signature below, I also certify the information I provided on and in connection with this form is true, accurate and complete. I agree that this form in original, faxed, photocopied or electronic (including electronically signed) form, will be valid for any background reports that may be requested by or on behalf of UC San Diego.

**California, Minnesota or Oklahoma applicants only:** Please check this box if you would like to receive (whenever you have such right under the applicable state law) a copy of your background report if one is obtained on you by UC San Diego (applies to HireRight checks only).

**Signature:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

**(PLEASE TYPE OR PRINT CLEARLY IN INK)**

Full Name: \_\_\_\_\_ Suffix: JR \_\_\_ SR \_\_\_ III \_\_\_  
[Do Not Abbreviate] First Middle Last

Other Names Used (alias, maiden, nickname): \_\_\_\_\_ DATES USED: \_\_\_\_\_

Consumers from Spanish speaking countries such as Brazil, Mexico, Puerto Rico, etc., please include **Mother's FULL Maiden Name** (Utilized as verifying information only): \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street or P. O. Box City State Zip Code County Date Lived

Former Address: \_\_\_\_\_  
Street or P. O. Box City State Zip Code County Date Lived

Social Security Number: | | | | | | | | | | Full Name on SSN: \_\_\_\_\_

Driver License Number: \_\_\_\_\_ State of Issuance: \_\_\_\_\_ Name on License: \_\_\_\_\_

Date of Birth (month/day/year)\*: \_\_\_ / \_\_\_ / \_\_\_ Gender\*: Female \_\_\_ Male \_\_\_ Are you at least 18 years of age? Yes \_\_\_ No \_\_\_

- Have you ever been sanctioned or had your license suspended or revoked? Yes \_\_\_ No \_\_\_
- Are you currently under any investigation or pending charge? Yes \_\_\_ No \_\_\_
- Have you ever been convicted of a felony or misdemeanor which resulted in imprisonment, probation, or a fine of more than \$500? Yes \_\_\_ No \_\_\_

**\*This information will enable us to properly identify you in the event we find adverse information during the course of our background search.**

**REQUESTING DEPARTMENT: Retain copy for your files. KEEP ONLY IN SECURE FILES and SEPARATELY FROM PERSONNEL RECORDS.**  
Send Results of Report To: \_\_\_\_\_ Bill To Index Number: \_\_\_\_\_