

**NOTICE/AUTHORIZATION AND RELEASE FOR THE PROCUREMENT OF A  
CONSUMER REPORT AND/OR A DEPARTMENT OF JUSTICE REPORT**

I, the undersigned individual, do hereby authorize the **University of California, San Diego**, by and through its independent contractors, **HIRERIGHT, INC. ("HireRight") and/or the STATE OF CALIFORNIA DEPARTMENT OF JUSTICE ("DOJ")**, to procure a consumer report and/or a Department of Justice report on me for employment purposes.

These above-mentioned reports may include, but are not limited to, information as to my character, general reputation, discerned through employment and education verifications; personal references; personal interviews; my personal credit history based on reports from any credit bureau; my driving history, including any traffic citations; a social security number verification; present and former addresses; criminal and civil history/records; any other public record.

**HireRight Only:** I understand that I am entitled to a complete and accurate disclosure of the nature and scope of any investigative consumer report of which I am the subject upon my written request to **HireRight**, if such is made within a reasonable time after the date hereof. I also understand that I may receive a written summary of my rights under 15 U.S.C. § 1681 et. seq. and Cal. Civ. Code §1786.

➔  I request a copy of my background investigation report     I waive my right to a copy of my report

I further authorize any person, business entity or governmental agency who may have information relevant to the above to disclose the same to the **University of California, San Diego** by and through **HireRight and/or DOJ**, including, but not limited to any and all courts, public agencies, law enforcement agencies and credit bureaus, regardless of whether such person, business entity or governmental agency compiled the information itself or received it from other sources.

I hereby release the **University of California, San Diego, HireRight, DOJ** and any and all persons, business entities and governmental agencies, whether public or private, from any and all liability, claims and/or demands, by me, my heirs or others making such claim or demand on my behalf, for providing a consumer report and/or Department of Justice report hereby authorized.

I understand that this Notice/Authorization/Release form shall remain in effect for the duration of my employment with the **University of California, San Diego**. Additionally, I give permission to investigate any incidents of workplace misconduct or criminal activity for which I am alleged to have been involved during my employment.

Further, I certify that the information contained on this Notice/Authorization/Release form is true and correct and that my application or employment will be terminated based on any false, omitted or fraudulent information.

**\*This information will enable us to properly identify you in the event we find adverse information during the course of your background search.**

Full Name: \_\_\_\_\_ Suffix: JR \_\_\_ SR \_\_\_ III \_\_\_  
[Do Not Abbreviate]      First                                  Middle                                  Last

Other Names Used (alias, maiden): \_\_\_\_\_ Dates Used: \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street or P. O. Box                                  City                                  State      Zip Code                                  County                                  Date Lived

Former Address: \_\_\_\_\_  
Street or P. O. Box                                  City                                  State      Zip Code                                  County                                  Date Lived

Social Security Number:                Date of Birth (Month/Day/Year)\*: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Driver License Number: \_\_\_\_\_ State of Issuance: \_\_\_\_\_ Full Name on License: \_\_\_\_\_

Gender\*:  Female  Male  Nonbinary [Nonbinary is an umbrella term for people with gender identities that fall somewhere outside of the traditional conceptions of strictly either female or male.]      Are you at least 18 years of age?    Yes     No

- Have you ever been sanctioned or had your license suspended or revoked?      Yes     No
- Are you currently under any investigation or pending charge?      Yes     No
- Have you ever been convicted of a felony or misdemeanor which resulted in imprisonment, probation, or a fine of more than \$500?      Yes     No

**Applicant Signature:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

Send Results of Report To: _____ Bill To Index Number: _____
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